

Team Ministry Plans  
T.M.P.

STRATEGY WORKSHEET

NEW MORNING LIGHT BAPTIST  
CHURCH

Project

Ministry Chairperson\_

Date

OUR MISSION

Our Mission is to change lives through the principles of the lord  
Jesus Christ, and to establish a relationship with HIM.

## NEW MORNING LIGHT FELLOWSHIP MINISTRIES OBJECTIVES

In order to achieve the Church's mission, our Ministries pursue six basic objectives:

1. To motivate individuals to be, do and tell the Gospel
2. To teach the Word of GOD
3. To establish and maintain ministries that nurture spiritual growth.
4. To equip individuals for the work of Ministering.
5. To involve persons in worship and celebration
6. To establish new fellowship where ever they are needed

## MINISTRIES' VALUES

We believe that the Ministries' Values must be in accordance with the following core Values:

- \*Excellence
- \*Relevance
- \*Integrity
- \*Stewardship
- \* Acceptance
- \*Risk
- \* Evaluation
- \*Receptiveness

\* Example

The following is for every ministry that is planning to have any kind of event at NMLBC. They must plan it out and use team concept, which, mean it must involve more than one person the following should help do this.

PURPOSE of the event, why are we doing this:

DOES it support the VISION of the church: To establish the Kingdom of God on Earth by The Word of God in and through every dimension of man. Evangelism, Ministry to Men, Women and Your, and Family ?

NEEDS: What specific needs are we trying to meet?

1.

2.

3.

**ROADBLOCK:** what 3 things are/could keep this from happening?

1.

2.

3.

**RESOURCES:** What are the key resources we will bring to bear?

Note: resources are thing like - room to use, how many people you need to make the event to happen, audio person etc...

**GOALS:** What specific, measurable results are we actually trying to achieve?

**Note:** Goals are actual times when event will start, date of meeting, etc..

# DECISION MAKING

## 30 Questions to ask yourself.. **.BEFORE..** .making any major decision.

NOTE: Not every question is expected to help in every situation. This is simply a checklist to help you keep from overlooking obvious questions.

This series of 30 questions can save you many many hours and possibly thousands or millions of dollars.

- 1 . At its essence, in one sentence, what decision are we really facing? what is the "bottom...bottom" line?
- 2 . Have I given myself 24 hours to let this decision settle in my mind?
- 3 . Am I thinking about this decision with a clear head, or am I fatigued to the point where I shouldn't be making major decisions?
- 4 . What would happen if we didn't do what we are planning to do?
- 5 . Is this the best timing? If not now, when? Why not?
- 6 . What difference will this decision make in 5-10-50-100 years from
- 7 . Are we dealing with a cause or a symptom? A means or an end?
- 8 . What would the ideal solution be in this situation?
- 9 . Who. what, when, where, why, how, how much?
- 10 . What are the key assumptions we're making? What do we assume it will really cost? What do we assume will be its real benefits? What do we assume.. . ?
- 11 . How will this decision affect our overall masterplan? Will it get us "off track"?
- 12 . Is this different direction consistent with our historic values?
- 13 . Is this decision helping maximize our key strengths?
- 14 . Should we seek outside counsel on this decision?
- 15 . How do we really FEEL about this decision? (write out your answers)
- 16 . What are one to three alternative options?
- 17 . Should we write a policy about this type of decision in the future?
- 18 . What questions are lingering in our minds that are unresolved/ unsolved? (list)
- 19 . Do I have "peace of mind" about a yes. or no, answer as I pray about it, and look at it from God's eternal perspective ?
- 20 . Can the big decision be broken into sub-parts and sub- decisions made at a few "go-no go" points along the way?
- 21 . Is this what we would do if we had twice the budget? V4 the budget? 5 times as much time? I/10th the time? Twice as many staff people? ^h as many staff?
- 22 . What facts should we have before we can make this decision with total confidence?
- 23 . As we each make a list of our ;or 3 most respected advisors. who: would each probably advise us re-consider in making this decision"
- 24 . How do our spouses and families feel about this decision, if they are affected by it?
- 25 . What does the Bible say about this decision?
- 26 . If I had to decide in the, next I minutes. . .how would I decide and why?
- 27. Have we verified what the results have been for others as they have made this decision? Have we checked references? Have we actually interviewed previous users of the product or service?
- 28 . What trends, changes or problems are making this change needed? (list) How long with these trends last?
- 29 . Are we possibly hunting an elephant with a .22 caliber rifle or a rabbit with an elephant gun?
- 30. What are the "hidden agendas." why are we or "they" "pushing" for change? Where is the emotional "fuel" coming from which is driving this decision

Note: This series is a lifetime tool you can keep handy for review whenever you or a friend is in the process of making a major decision.

**TIMELINE/BUDGET**

MAJOR ACTION STEPS/ AREAS OF RESPONSIBILITY	PERSON RESPONSIBLE	TARGET DATE	INCOME	EXPENSE	NET
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
TOTAL			S	S	S

**NOTES:** List any assumptions, thoughts, hopes, possibilities, lingering questions, etc.



## ORGANIZATIONAL CHART

This chart is for primary responsibility of the ministry.

For example square A -ministry chairperson name and responsibility.

Square B - ministry chairperson assistance

Square D .... Are supportive roles with responsibility?

## CHART POSITION FOCUS SHEET

SQUARE \_\_\_\_\_

ASSIGNED PERSON \_\_\_\_\_

EFFECTIVE DATE \_\_\_\_\_

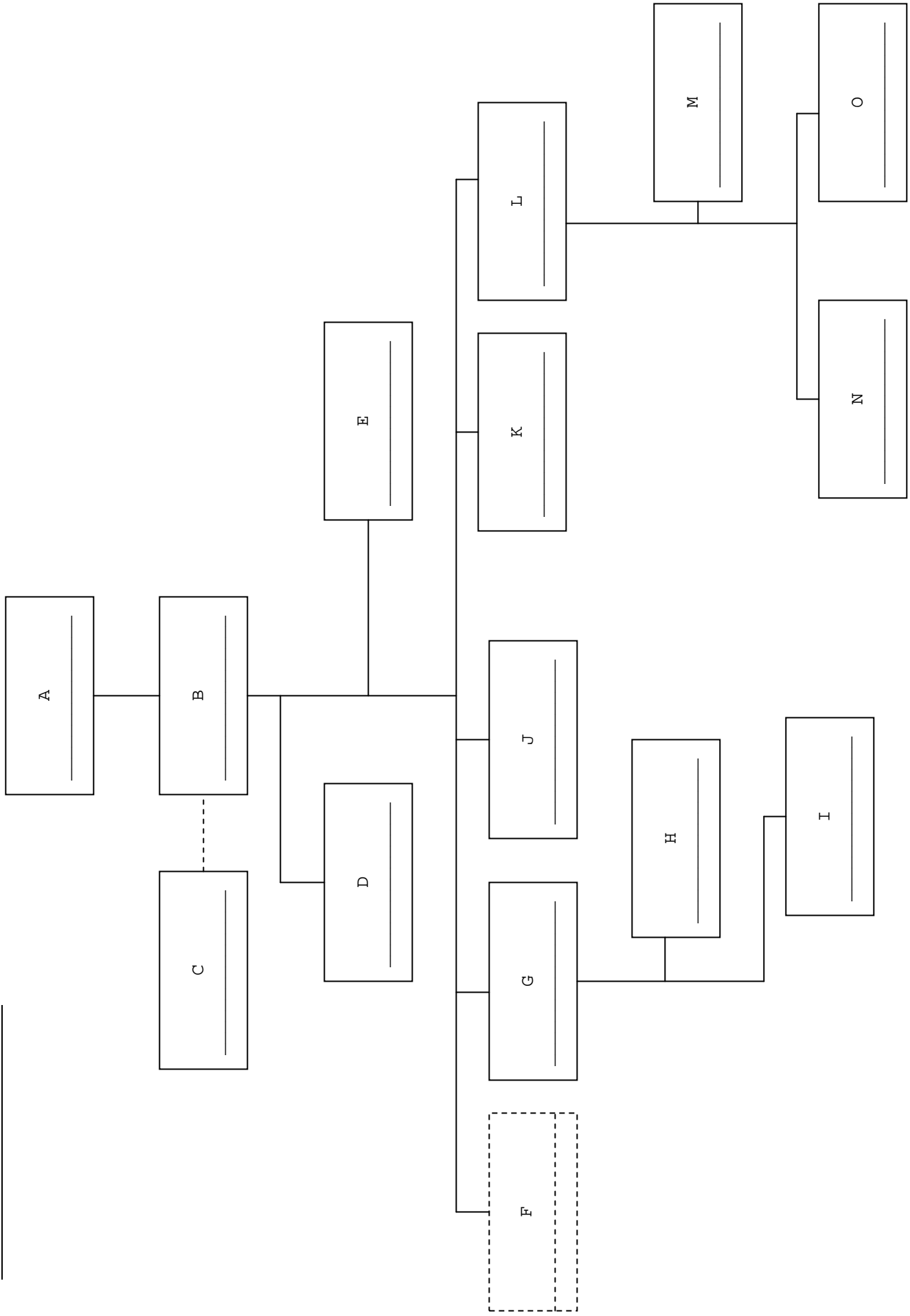
1. TITLE OF POSITION \_\_\_\_\_

2. PURPOSE OF POSTION \_\_\_\_\_

3. REPORTS TO \_\_\_\_\_

4. RESPONSIBLE FOR \_\_\_\_\_

SAMPLE ORGANIZATION CHART



## TEAM MINISTRY PLAN REPORT

1. EVERYBODY SIGN THIS SHEET THAT ALL IS IN AGREEMENT WITH PLAN.

### BRAINSTORMING QUESTIONS:

1. What is the one word, one sentence, one paragraph essence of our idea? (Many words could be substituted for "idea," such as, program, project, department, etc.)
2. Why are we doing what we are doing?
3. What are our 5 most fundamental assumptions? (sequential)
4. What changes would we make if we had unlimited time, ... 3 years, ... 3 days, ... 3 hours, or ... 3 minutes to accomplish this task?
5. Where will this idea be in 10, ... 15, ... 25, ... 50, ... 100, or ... 500 YEARS from now?
6. What if we had unlimited staff, ... 1/2 of the current staff, or ... one or two extra people? What would they do? Why?
7. What changes would we make if we had double our current budget, ... unlimited budget, or ... 1/2 budget?
8. How can we double the income and cut our costs in half?
9. Which part of the total idea warrants extra funding?
10. Which part could we drop and not really miss?
11. What is the ultimate "blue sky" potential of the idea?

12. What 5 things could keep us from realizing the full potential? How can we clear away the roadblocks?
13. What are our greatest strengths? How can we maximize them?
14. If we had to start over, what would we do differently?
15. What if this idea were 100 times as successful as we planned?
16. What would it take to be number one in our entire field?
17. Where will our market be in the year 2000?
18. What 10 things do we want to accomplish in this area by the year 2000?
19. How do we, as a team, feel the environment will have changed for this idea by the year 2000?
20. In our most idealistic dreams, where will our TEAM be in the year 2000?

IDEA SORTER LIST: Questions to help you sort your "good ideas" from your "great ideas."

1. Which idea best meets our needs? .. - meets our design perimeters?
2. Which has the highest future potential?
3. Which would be the most gnst effective in the long run?
4. Which best fits our overall Masterplan?
5. Which is the most realistic for our staff today? Do we have the right project leader?
6. Which could help us "win" rather than just "get by"?
7. Which has the lowest front end risk?
8. Which would work best day-to-day?
9. Which facts are still missing before we can properly decide?
10. Which is really worth the overall risk involved?
11. What are the predictable roadblocks?
12. How does our Senior Executive and board feel about the project?
13. Where would we get the funding to "Do it right"?
14. Why have those who have tried similar ideas in the past failed?
15. What are the side effects, good and bad, of the idea we are considering?
16. Would I put my personal money into this project or idea?
17. Is the timing right?
18. Can we protect, patent, and/or copyright it?
19. Would we have to stop, something we are now doing to take on this project?
20. How can we rest the idea before committing major resources to it?

HAVE ALL DETAIL WORK OUT AND READY TO PUT INTO ACTION WHEN GIVING TO PASTOR 30 DAYS BEFORE THE EVANT.

PASTOR SIGN ALL SHEET OF PLAN FOR FINAL APPROVAL.

PASTOR SIGN HERE

\_\_\_\_\_ SH \_\_\_\_\_ OF \_\_\_\_\_